

## ***UNIVERSITY HOUSING***

### ***Educational and Preventive Information to Students about Sexual Assault 2007-08***

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#### **Purpose of this Report**

University Housing has an important role to educate students on a variety of topics. Assembly Bills, Educational Codes and Executive Orders require Cal Poly, in collaboration with campus-based and community-based victim advocacy organizations, to provide educational and preventive information about sexual assault to students. These codes further require the posting of sexual assault prevention and education information on websites.

This report provides University Housing's review regarding its compliance with requirements of Assembly Bill No. 1088 codified in the California Education Code § 67385, the Title 5 Revision, § 41550, and Executive Order 993.

#### **Overview of Campus Compliance with AB 1088**

##### **Written agreement with local law enforcement**

- University Housing is developing a 2008-2009 Service Level Use Agreement with University Police Department which will outline protocols and procedures related to follow-up of sexual assault incidents.

##### **Victims receiving treatment and other information**

- Housing distributes SAFER program and other related information on sexual assault prevention and education to ALL students living on campus.
- University Housing Staff report all incidents (which involve on campus students) of sexual assault immediately to University Police Department.
- University Housing Staff provide all victims of sexual assault with written contact information for local Sexual Assault Recovery Program (SARP) and SAFER Programs.
- University Housing Staff work directly with victim to provide counseling center resources information, any assistance needed related to room situation, referral to Dean of Students Office, referral to Office of Student Rights and Responsibilities.

### **Collaboration with campus-based and community-based advocacy**

- Housing has a core program for sexual assault prevention and education which includes outreach to SAFER as well as community based advocacy groups.
- Sexual Assault Recovery and Prevention Center (SARP) presents workshops in selected on-campus communities throughout the academic year.
- University Housing collaborates with SAFER program on an educational risk reduction poster series (by gender) in the bathrooms during the first six weeks of the academic year.
- University Housing presents and requires all students on campus to attend a Personal Safety meeting with University Police and SAFER conducted during first two weeks of fall quarter.
- University Housing staff collaborated with faculty member, Dr. Shawn Burns, on a revision of risk reduction materials for students transitioning off campus.

### **The posting of prevention and educational information on campus websites**

- University Housing distributed to all on campus students online educational information on the topics of GHB and Roofies.
- University Housing developed a new parents' and supporters' web page with incorporates safety information.
- University Housing completed online distribution of resource information regarding sexual assault risk reduction when living off campus.
- University Housing completed online distribution on risk reduction geared toward Mardi Gras weekend.

### **Regulations which set forth procedures for implementing the bill**

- Housing incorporates information about sexual assault procedures in Department training manuals.
- University Housing incorporates information about sexual assault procedures in Department training manuals for all live-in and front line staff.

### **Community advocacy agencies' involvement in campus orientation for incoming students**

- University Housing works with University Police Department to present personal safety workshops in all residence halls.

### **The elimination of barriers for students to come forward and encourage them to report and exempting them from campus sanctions**

- University staff provide duty coverage during non-business hours and weekends and immediately respond to any concerns of assault.
- Community Standards Coordinator (University Housing staff member) serves as student contact for all serious concerns of students. The Community Standards Coordinator ensures consistent and appropriate follow-up for victim and works to take an educational/developmental approach with victims.

### **New Compliance Areas for 2007: Title 5 Revision, § 41550, and Executive Order 993**

#### **Provide, as part of all campus orientations, educational preventive information about sexual violence**

- University Housing distributes the following information to all students in their rooms at hall opening:
  - flyers defining consent and campus and community resources (on each students bed)
  - information on GHB and Roofies
  - information about notifying someone about your plans (to prevent possible missing students)
  - forms so roommates can share emergency contact information
  - magnets on sexual assault risk reduction on each room refrigerator
- University Housing staff discuss sexual assault risk reduction at student all hall meetings and at parent orientation sessions.
- University Housing presents required safety meetings held in each on campus residence hall/apartment community with participation from University Police and SAFER.
- University Housing places a sandwich board with a sexual assault risk reduction safety message at the front door of each residence hall/apartment community for students to read each day.
- University Housing has presented self-defense classes in selected on-campus communities and is open to all on-campus students.
- University Housing shares specific information about first floor window locks with each first floor resident.
- University Housing posts sexual assault risk reduction bulletin boards in each residence hall/apartment community.

### **Sexual harassment information as a part of campus orientation**

- University Housing provides all employees information related to campus policy of sexual harassment.

### **Post the same information on the campus Internet website**

- University Housing has a web page which provides personal safety information to students.

### **A comprehensive victim services program**

- University Housing works with University Police Department, University Counseling, Office of Student Rights and Responsibilities, Dean of Students Office, SAFER, and local SARP to provide victim with needed services.

### **Judicial protocol**

- University Housing has a judicial procedure for follow-up of all Housing License, Handbook, and Form 65 violations.

### **Law enforcement and security response**

- As part of the Service Level Agreement, University Housing contacts University Police Department for investigative follow-up.
- University Housing works with UPD to post safety alerts in on-campus housing when appropriate.

### **Training for faculty and staff**

- University Housing annually trains all Apartment/Residential Life and Education staff in response to incidents of sexual assault.
- University Housing fingerprints all staff members who have access to student rooms.

### **Compliance with all State laws regarding sexual assault crimes**

- University Housing complies with all State laws regarding sexual assault crimes.

### **Campus sexual assault policy that defines prohibited behavior and sanctions for violations**

- University Housing License and Residence Hall/Apartment Handbook outlines sexual assault policy and judicial protocol.

### **Campus protocol for responding to reported sexual assaults**

- University Housing Crisis Manual outlines protocols for staff response to reports of sexual assault.

### **Campus plan to prevent sexual assaults**

- University Housing has a comprehensive sexual assault risk reduction educational program which is detailed by academic quarter and implemented annually.

### **Policies and practices that address potential victims and perpetrators of sexual assault**

- University Housing has policy which prohibits sexual assault; policy is distributed to all students annually via the Residence Hall and Apartment Handbooks.
- University Housing distributes annually to all students who live on campus information which defines sexual assault and gives clear direction for consent.